



The better way to bank

CUA is a full-service banking institution that offers flexible products, personalized service and quick decisions that are made in the local marketplace. CUA serves more than 20,000 individuals and businesses in the HRM / Halifax market. Our success is the result of the CUA Team, a collection of problem-solvers and opportunity-seekers who are genuinely interested in doing what is best for our members. CUA invites qualified, enthusiastic individuals to apply for the following career opportunity:

Finance Officer

Reporting to the Manager Finance, the Finance Officer is responsible for carrying out various financial tactics in support of CUA's overall operations. These tactics encompass accounting, financial and member-based activities to ensure that the financial results of CUA are accurate, complete, timely and effectively disseminated to various audiences within CUA. Responsibilities include processing deposits, various payments or remittances, reconciling accounts, reviewing transactions as well as generating reports that facilitate timely and accurate information to CUA and its members.

Attributes:

As the successful candidate, you have a proven ability to initiate and complete tasks pertaining to accounting and financial information systems. You understand accounting fundamentals and how they are translated into financial information, reports and supporting documents. You have experience in preparing budget and forecast documents, and are efficient in processing transactions within prescribed deadlines. Your attention to detail and strong service focus make you a valuable member of the Finance team.

Education/Experience:

- Possess an undergraduate degree or diploma in Business Administration, with accounting experience; or, equivalent combination of training and experience.
- Strong foundation and knowledge in accounting principles and systems.
- Previous financial institution experience considered an asset.
- High level of attention to detail.
- Ability to work independently and take initiative.

This is a full-time position offering competitive benefits and compensation commensurate with experience and qualifications.

Closing date for this opportunity is **February 4, 2019**.

Method of Applying:

Please apply by submitting a resume to careers@cua.com as well as providing your salary expectations. While we appreciate all submissions, only those considered for an interview will be contacted. Thank you for your interest in joining the CUA Team!